

**F. No. 22-35/2020-IA.III [E 144325]**

Government of India  
Ministry of Environment, Forest and Climate Change  
(Impact Assessment Division)

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Indira Paryavaran Bhawan  
Aliganj, Jorbagh Road  
New Delhi-110 003

Dated: 29<sup>th</sup> October, 2021

**OFFICE MEMORANDUM**

**Sub.: Conducting EAC meetings at least once in 15 days – strict adherence  
- regarding.**

An Office Memorandum of even number dated 18<sup>th</sup> November 2020 was issued, which inter-alia states that all Expert Appraisal Committee (EAC) meetings shall be held at least twice a month to cut down the period of Environmental Clearances (EC) approval and there shall not be a gap of more than fifteen (15) days between two EAC meetings.

2. However, during the review meetings held for streamlining the EC process, it has come to notice that at times the sectors are not able to conduct fortnightly meetings due to various reasons viz. non-availability of concerned Chairman, fewer number of proposals, etc.

3. In this regard, it has been desired by the competent authority that the schedule of fortnightly EAC meetings is to be strictly adhered and in case of any deviation, the same shall be brought immediately to the notice of the concerned Joint Secretary along with reason for the same.

4. This is issued with the approval of the competent authority.

  
(A K Agrawal)  
Director

To

1. Chairman/ Member Secretaries of all Expert Appraisal Committees
2. Chairperson/Member Secretaries of all SEIAAs/SEACs
3. All Officers of IA Division

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